



Office of
Benton County Department of Public Works
P.O. Box 247 Foley, Minnesota 56329

FINAL PLAT SUBMISSION AND ROUTING FORM

PLAT NAME: _____

CONTACT INFORMATION: _____

Telephone Number: () _____ Date _____

Plats that do not have all of the required signatures, illegible notary stamps or are not signed using black ink at the time of submission will be rejected.

Please see the Auditor/Treasurer's Office to pay any delinquent taxes and the current year taxes to avoid any delays in the recording of this plat. Payment must be made directly to the Auditor/Treasurer's Office. Do not enclose any checks related to the payment of taxes.

- Plat Recording Fee (Check payable to: Benton County Recorder)
\$46 for each additional document (Check payable to: Benton County Recorder)

ATTACHED DOCUMENTS: _____

Failure to provide all documents necessary for recording may result in delays. Please check with the Department of Development to determine if this plat has any additional documents needed for recording (Subdivision Agreements/ Deed restrictions).

SPECIAL INSTRUCTIONS: _____

Township Plat - Benton County Routing/Signatures:

- County Surveyor Date:
County Engineer Date:
Dept. of Development / County Board Date:
County Attorney Date:
County Recorder Date:
County Auditor/Treasurer Date:

City Plat - Benton County Routing/Signatures:

Platting of land that has been recently annexed into a city must attach a copy of the State approved Annexation Order.

- County Surveyor Date:
County Engineer Date:
County Recorder Date:
County Auditor/Treasurer Date: