

SUBSTITUTES AND HELPERS IN DAY CARE
Requirements to be done **before** providing any care

LESS THAN 30 HOURS PER YEAR:

- *Background study
- *SUID and AHT classroom training
- *Sign and be trained on the chemical use policy
- *Annual viewing of AHT video

MORE THAN 30 HOURS but less than 30 days PER YEAR:

- *Background study
- *SUID and AHT classroom training
- *CPR
- *1st Aid
- *Annual viewing of AHT video
- *Sign and be trained on the chemical use policy

2ND CAREGIVER FOR C3 OR PARTNER WORKING ON REGULAR BASIS (30 days or more per year):

- *Background study
- *Physician's report
- *SUID and AHT classroom training
- *CPR
- *1st Aid
- *Annual viewing of AHT video
- *Sign and be training in chemical use policy
- *16 hours of annual training

HELPERS: (regardless of how many days or hours per year)

- * Age 13-17
- *Background study
- *6 hours of training within one year of start of employment
- *SUIDS and AHT classroom training
- *Annual viewing of AHT video
- *Sign and be trained in the chemical use policy
- *CPR and 1st aid NOT required because helpers can **NEVER BE LEFT ALONE WITH CHILDREN.**

Reminder: Substitutes CANNOT provide more than 30 days per year of care.