

BENTON COUNTY ATTORNEY

BENTON COUNTY COURTS FACILITY
615 HIGHWAY 23 / P.O. BOX 189
FOLEY, MINNESOTA 56329
TELEPHONE (320)968-5175
FAX (320)968-5346 / TDD (320)968-884

COUNTY ATTORNEY
PHILIP K. MILLER

VICTIM SERVICES
MARY RADUNZ 968-5182

INVESTIGATOR
MICHAEL LEWANDOWSKI

ASST. COUNTY ATTORNEYS
ROBERT B. ANDERSON
KARL SCHMIDT
KATHLEEN L. REUTER
REBECCA A. HOFFMAN
MICHELLE MEYER
WILLIAM V. FAERBER
REBECCA P. WOLTERS

Date

Parent Name
Parent Address

Re: Name of Child
DOB of Child - age

Dear Name of Parent:

The school authorities at Name of School have requested the Benton County Attorney's Office's assistance regarding your child's failure to attend school regularly. Specifically the school has reported that your child has missed 5 or more full days of school without lawful excuse. Your family may be referred to the Parent Support Outreach Program. The Parent Support Outreach Program is a voluntary program to assist families in preventing future unexcused absences. Many families find it helpful.

If a child is under 12 years old and the school has made appropriate efforts to resolve the child's attendance problems, a child's absence from school is presumed to be due to the parent's guardian's, or custodian's failure to comply with compulsory instruction laws. In those cases, a criminal prosecution may be commenced against such parent, guardian, or custodian in the Criminal Division of the District Court or a petition may be filed with the Juvenile Division of the District Court to determine if the child is in need of protection or services.

Please be assured that the school authorities and this office are only complying with the law and attempting to do what is best for your child. I am confident that the matter can be resolved without the necessity of Court action if your child attends school as required by law. Please give this matter your immediate attention so that further action by this office will not be necessary.

Sincerely,

William V. Faerber
Assistant Benton County Attorney

Cc: School
Benton County Human Services